

AMEND T. 2, Div. 8, Ch. 2 to read:

**LEGISLATIVE COUNSEL BUREAU**  
**CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Legislative Counsel Bureau (Bureau)**.

Individuals holding designated positions shall file their statements of economic interests with the **Bureau**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statement for the Legislative Counsel, the **Bureau** shall make and retain copies and forward the original to the Fair Political Practices Commission. All other statements will be retained by the **Bureau**.

NOTE: Authority cited: Sections 81008, 87300, 87306, Government Code. Reference: Section 87302, Government Code.

**APPENDIX A**

**DESIGNATED POSITIONS**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Category</u></b>
Legislative Counsel	1
<b>LEGAL BRANCH</b>	
Chief Deputy Legislative Counsel	1
Principal Deputy Legislative Counsel II	2
Principal Deputy Legislative Counsel I	2
Deputy Legislative Counsel IV	2
Support Services Manager - Legal Office Administrator I	3
Supervising Librarian I	4
<b>ADMINISTRATIVE BRANCH</b>	
Chief Administrative Officer	1
Staff Services Manager I - Business Services Manager	3
Staff Services Analyst - General Procurement and Contract Officer	3
Training Officer II	4
<b>LEGISLATIVE DATA CENTER</b>	
Chief Deputy, Legislative Data Center - Enterprise Technology Branch	1
Chief Deputy, Legislative Data Center - Customer Service Branch	1
All Deputy Directors, CEA II	5
All Information Systems Managers	5
All Information Systems Supervisors I-IV	5
All Information Technology Specialists II - Contracts and Procurement Unit	5
All Information Technology Specialists I - Contracts and Procurement Unit	5
Consultants/New Positions	*

\*Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Legislative Counsel may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Legislative Counsel's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

## APPENDIX B

### DISCLOSURE CATEGORIES

1. Designated positions in this category shall disclose all interests in real property in the State of California, investments and business positions in business entities, and all sources of income, including receipt of gifts, loans and travel payments.

2. Designated positions in this category shall disclose all interests in real property, investments and business positions in business entities, and all income, including receipt of gifts, loans, and travel payments, to the extent that the interest in real property, the business entity in which the employee in the designated position holds an investment or business position, or the income or source of income is subject to legislation within the attorney's assigned scope of practice.

3. Designated positions in this category shall disclose all investments and business positions in business entities, and all income, including receipt of gifts, loans, and travel payments, from sources, that provide facilities, goods, equipment, vehicles, machinery, or services, including training and consulting, of the type utilized by the Bureau.

4. Designated positions in this category shall disclose all investments and business positions in business entities, and all income, including receipt of gifts, loans, and travel payments, from sources, that provide facilities, goods, equipment, vehicles, machinery, or services, including training and consulting, of the type utilized by the designated position's department of the Bureau.

5. Designated positions in this category shall disclose all investments and business positions in business entities, and income, including receipt of gifts, loans, and travel payments, from any sources, that provide services, supplies, materials, or machinery involving the fields of telecommunications and information technology.

## APPENDIX C

### LEGISLATIVE COUNSEL BUREAU SCOPES OF PRACTICE: 2013

This document reflects the scopes of practice for the Legislative Counsel Bureau for the year 2013 in connection with the LCB Conflict of Interest Code. The persons identified are those attorneys within the Principal Deputy Legislative Counsel II, Principal Deputy Legislative Counsel I, and Deputy Legislative Counsel IV classifications who work in each scope of practice for the year 2013.

#### SCOPE OF PRACTICE A

Subject Areas: Air Resources, Fish and Game, Public Utilities, Water, Elementary and Secondary Education, Postsecondary Education, Harbors and Navigation, Hazardous Materials, Public Resources, Solid Waste, Food and Agriculture, Public Safety, Streets and Highways, Transportation

Attorneys: Thomas Kerbs, Romulo Lopez, Gerardo Partida, Patricia Rhodes, Bradley Webb, Mark Terry, William Chan, Eve Krotinger, L. Erik Lange

#### SCOPE OF PRACTICE B

Subject Areas: Alcoholic Beverage Control, Business, Military and Veterans, Public Contracts, Taxation, Unemployment Insurance, Housing and Community Development, Land Use, Local Government, State Government, Civil Law, Estates and Trusts, Financial Institutions, Private Employment, Public Contracts, Public Employment, Retirement

Attorneys: Kirk Louie, Janice Thurston, Baldev Heir, Sergio Carpio, Russell Holder, Lori Joseph, Lisa Plummer, Jessica Steele, Rachelle Weed

#### SCOPE OF PRACTICE C

Subject Areas: Courts, Family Law, Gaming, Juveniles, Criminal Law, Insurance, Healing Arts, Health Care Service Plans, Health Insurance, Professions and Vocations, Health and Care Facilities, Medi-Cal, Public Health, Public Social Services, Workers' Compensation, Prevailing Wage, Vehicles

Attorneys: Cindy Cardullo, Joe Ayala, Michael Kelly, Fred Messerer, Byron Damiani, Sheila Mohan, Sue-Ann Peterson, Felicia Lee

**SCOPE OF PRACTICE D**

**Subject Areas: State Budget, Contracts, Elections, Legislative Procedure, Legislature, Litigation, Political Reform Act of 1974, Appointments, Civil Procedure**

**Attorneys: Robert Pratt, Aaron Silva, David Judson**

**SCOPE OF PRACTICE E**

**Subject Areas: Attorney Training**

**Attorneys: Jana Harrington**

**SCOPE OF PRACTICE F**

**Subject Areas: Formal legal opinions in any of the subject areas in Scopes of Practice A to D, inclusive**

**Attorneys: Amy Haydt, Lisa Goldkuhl, Will Modellmog, Lara Bierman Nelson, Valerie Jones**

This is the last page of the conflict-of-interest code for the **Legislative Counsel Bureau**.



**CERTIFICATION OF FPPC APPROVAL**

Pursuant to Government Code Section 87303, the conflict-of-interest code for the **Legislative Counsel Bureau** was approved on March 12, 2013.

A handwritten signature in blue ink, appearing to read "William J. Lenket", written over a horizontal line.

William J. Lenket

Senior Counsel, Legal Division

Fair Political Practices Commission

Pursuant to Government Code Section 11346.2:

Secretary of State Filing Date: 4-16-2013

Effective: 5-16-2013